



DARUL EIMAN EPSOM
ISLAMIC CENTRE

Darul Eiman Epsom (DAEIE)
Madrasah Rahmaniyyah
Faith, Knowledge, Excellence.

Prospectus
1446-1447 (2025)

123 Manukau Road, Epsom, Auckland 1023
<https://daeie.org>
+64226734079

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The President's Note

أهلاً وسهلاً Welcome

باسمه تعالى

All praise is due to Allah جل جلاله, Lord of the Worlds. Peace and blessings be upon our beloved Prophet Muhammad صلى الله عليه وسلم, his family, companions, and all those who follow his path.

It is with deep humility and heartfelt gratitude that I present this message as the President of our esteemed Madrasah. Our institution is not merely a place of learning but a sanctuary of spiritual growth, moral development, and community building. In a world full of distractions and uncertainties, our Madrasah offers a space where young minds can be nurtured with the timeless wisdom of the Quran and Sunnah.

Madrasah Rahmaniyyah, under the auspices of the Epsom Academy of Islamic Studies, is dedicated to nurturing hearts and minds through the light of Islamic knowledge. Madrasahs have stood as beacons of faith, scholarship, and moral guidance for generations, shaping students and entire communities.

Our Madrasah is dedicated to upholding the sacred tradition of Islamic learning while equipping students to meet the challenges of the modern world. We aim to instill in our learners the values of sincerity, discipline, compassion, and a deep love for the Quran and Sunnah. Through a balanced curriculum, dedicated teachers, and a supportive environment, we strive to cultivate individuals who embody the principles of Islam in their character and actions.

With humble beginnings on weekdays and weekends, Makatb aspires to produce Huffaz of our own and become a Centre of Islamic learning in central Auckland.

We thank our staff, students, parents, guardians and well-wishers for their continued support and dedication. May Allah جل جلاله accept our efforts and guide us all on the straight path. May Allah جل جلاله bless our Madrasah and guide our students to be the torchbearers of Islamic values in every aspect of life.

President
Darul Eiman Epsom

Our Vision

To cultivate confident, knowledgeable, and compassionate individuals who embrace Islamic values, the Quran, and the Sunnah, and pursue academic excellence, and contribute positively to society.



Madrasah Rahmaniyyah

Faith, Knowledge, Excellence.

1. Madrasah Programs and Curriculum

Each student is individually assessed to determine the most suitable program for them. After assessing their learning needs and goals, students are enrolled in one of three Madrasah programs described in this section.

Please note that all three programs are now available on the weekends, and Inshallah, they will soon be available on weekdays.

1.1 The Stepping-stone (foundation program)

The Stepping-stone is a 1-year course designed to help a child learn the basics and transition into the mainstream Maktab classes. This program places a special emphasis on providing one-to-one attention to students. In addition to completing the Qaida, the students are also taught Salaat and basic Islamic beliefs and articles of faith (Aqaa'id) as outlined in the curriculum below.

Stepping-stone Curriculum details:

	Program Modules		
	Quranic Learning	Surah Memorisation	Islamic Studies
Curriculum	Qaida	Al Fatihah Al-Ikhlaas, An-Naas, Al Falaq, Al-Kafirun	1. Imaani Muzaakarah 2. Salaat 3. Understand basic Islamic beliefs and articles of faith (Aqaa'id)
Program books	Ahsanul Qawaid	Verbal Memorisation with Tajweed	Islamic Studies Book 1 Safar Series
Teaching Methodology	1. Individual attention, practice, recitation, and homework. 2. Individual pacing and progress tracking. 3. Periodic tests. 4. Graduate exam for Maktab.		

1.2 Maktab (the primary course)

The program comprises six **progression grades** for students aged up to 14, emphasising learning to recite the Qur'an with Tajweed, memorising Surahs, and applying the knowledge gained at Madrasah to students' daily lives.

Maktab Program Curriculum Details:

Although each progression grade in the Maktab program has its specific curriculum, as described in the table below, the main criteria for grouping students by grade is their level of recitation of the Qur'an (Juz) with Tajweed, while providing flexibility in Surah memorisation and the Islamic studies part of the curriculum.

	Program Modules		
Progression Grades	Qur’anic Learning with Tajweed <i>(learning goal for grade allocation)</i>	Surah Memorisation <i>(flexible schedule based on students’ memorisation capabilities)</i>	Islamic Studies <i>(flexible schedule based on students’ age and gender)</i>
Grade 1	Juz 30 Completion	<ul style="list-style-type: none">• An-Nasr, Al-Fil, Al Kawthar• Al-Quraysh, Al Maun, Al Lahab• Al Qadr, Al Tin, Al Asr, Al Alaq• Al Bayyinah, Az Zilzal, Al Adiyat• Ad Duha, Al Inshirah, Al Humazah• Full Juz 30 (Amma)• Al Mulk, Al Kahf• Surah Yasin, Ar Rahman, Al Waqiah	<ul style="list-style-type: none">• Imaani Muzaakarah• Learn/Practice Daily Duaas• Understand basic Islamic Akhlaaq and Adaab.• Seerat ul Nabi ﷺ and Memorise Ahadith• Understand basic Islamic history• Understand basic Islamic laws and rules (Fiqh).
Grade 2	Juz 1-4 Completion		
Grade 3	Juz 5-10 Completion		
Grade 4	Juz 11-17 Completion		
Grade 5	Juz 18-25 Completion		
Grade 6	Juz 26-30, Completion & Memorisation, and Qur’an revision		
Teaching Methodology	<ol style="list-style-type: none">1. Individual attention and practice to help students recite the Qur’an and Surahs with Tajweed.2. Individual revision with the teacher.3. Individual pacing and progress tracking.4. Within each grade, the teacher may conduct group lessons and review sessions if suitable.5. Periodic tests. <p><i>Note: The Madrasah is equipped to manage separate classes for girls with Female teachers and will accommodate the establishment of separate classes for girls as enrollment progresses.</i></p>		

Please Note

- 1- Progress and completion of the course syllabus within each progression grade depend on the effort of the students and their parents or guardians.
- 2- Recitation with Tajweed from individual Paraz (Juz 1 to Juz 30) will be the primary measure of Qur'anic learning and progression tracking within the respective Maktab grades, as outlined in the grades table.
- 3- The teacher may advance students from one progression grade to another during the year, depending on their progress toward the learning goals (Paraz) outlined in the program's grades table.
- 4- Books 2, 3, and 4 from the Safar series are the main textbooks for the Islamic Studies curriculum. However, Teachers may include additional reference material and books to accommodate student guidance needs.

1.3 Hifz program

Program committed to producing Huffaz and protectors of the Noble Qur'an who can fulfil the responsibilities of teaching Qur'an and leading Tarawih prayers.

The prerequisites for enrolment in the Hifz program include:

1. Completing at least the first two Grades of the Maktab program.
2. Demonstrating the ability to memorise Surahs of a certain length (usually more than a page per day).

More details will be made available upon commencement of the full-time Hifz program, Inshallah.

2. Timetable (weekend programs)

Madrasah Rahmaniyyah has implemented a balanced approach in the study plan and timetable for each program, ensuring that each student achieves the program's main objectives.

Stepping-stone and Maktab Programs

	Timing		Session I	Session II
	Batch I	Batch II	Learning Qā'idah/ Qur'ān and Surah Memorisation	Islamic Studies, Imaani Muzaakarah
Saturday	9 am -11 am	*Not Started		
Sunday				

Hifz Program

	Timing		Session I	Session II
	Batch I	Batch II	New Lesson	Previous lesson and Revisions
Saturday	9 am -11 am	*Not Started		
Sunday				

**Note: The Madrasah may schedule multiple batches for each program to accommodate the convenience of parents and guardians, ensuring that each student receives one-on-one attention.*

3. Timetable (weekday programs)

Once started, the weekday program will run from Monday to Friday, with classes held from 5 p.m. to 7 p.m.

1. Students in the Stepping-stone and Maktab programs will be required to attend classes Monday through Friday.
2. Students in the weekday Hifz program must attend classes from Monday to Saturday.
3. More details about the weekday programs will be shared soon, inshallah.

4. Policies, Rules and Guidelines

Both parents/guardians and students are expected to ensure they understand and follow the details stipulated in this section.

4.1. Student Behaviour & Conduct

Parents or guardians must constantly remind their children about Islamic etiquette and the importance of respecting and behaving towards everyone around them. The following behaviour rules shall be directed towards students and MUST always be observed:

- The teacher can caution and discipline students within the New Zealand educational guidelines.
- Never play around in the Madrasah.
- Never shout or make loud noises inside or outside the classroom.
- Raise your hand if you need to speak to the teacher.
- Never answer back to the teacher.
- Respect everyone.
- Never bring sweets or chocolates into the classroom.
- Never fight or get physical with anyone for any reason.
- Never damage other people's property, including Qur'ān, Books, benches, doors, walls, windows, etc.
- Never use abusive language, swear or be rude to teachers or any member of the Madrasah staff.
- Never call anyone names, make fun of them or bully anyone in the Madrasah.
- Students should not have a mobile phone (any other type of games console) while at the Madrasah.
- Always walk quietly and sensibly around the Madrasah premises.
- Always learn your lessons beforehand and arrive at the Madrasah on time.
- Relieve oneself before coming to Madrasah, make Wudhu and bring all essential items (i.e. books, pens and pencils).

4.2. Disciplinary Policy & Procedure

Discipline is vital in running the classroom and Madrasah, and is taken very seriously. A disruptive student can disrupt the essential running of the class. Students who misbehave and interrupt the education of others can negatively impact their fellow students.

- The disciplinary procedure will include two initial verbal warnings, followed by a written warning, which may be sent to the parent or guardian's contact number, email address or both.
- The Madrasah administration may summon parents for disciplinary issues and dismissal in extreme circumstances, following a committee meeting.

4.3. Attendance

- All students must attend classes according to the program schedule; extracurricular activities during Madrasah time are not permitted.
- Attendance and punctuality are of utmost importance as absenteeism and late coming seriously retard the student's progress as lessons cannot be repeated for one child due to limited time.
- 90% attendance is a must for every student.
- If your child cannot attend Madrasah due to serious illness or unforeseen circumstances, a signed note or text message written by a parent or a guardian explaining the cause of absence must be given on the day of the absence, before Madrasah start.
- Parents/guardians are requested to avoid making appointments or planning journeys during Madrasah hours.
- All sporting or extracurricular activities should be scheduled for the weekends or after Madrasah hours.
- All students must arrive at the Madrasah at least 5 minutes before the start of class. To prevent disturbance, we may lock the door after Madrasah time starts.
- If your child/children are late for classes or absent for the day, please either text the Madrasah mobile number or send a note with your child/children.

4.4. Dress Code & Cleanliness

General guidelines for parents and guardians that apply to all pupils, boys and girls, include:

- Encourage students to always dress in a manner that is Islamic when attending Madrasah.
- Ensure students come to Madrasah with clean clothing.
- Ensure that the students smell pleasing, e.g., body odour, mouth, etc.
- Ensure students do not dress with pictures of living things, or objectionable printed content, images, or embroidery.
- Ensure students make Wudhu before attending Madrasah.
- Ensure students have clean fingernails and clipped/trimmed/cut neatly.

Dress Code for Boys

- A clean White Kurta or a White Thowb is a preferred dress.
- Wearing a White Topee/Kūfi is strongly recommended while attending Madrasah.
- Shorts and T-shirts will not be allowed.
- Haircut as per Sunnah guidelines.
- Mature boys are encouraged to grow their beards. DAEIE is happy to provide a letter to the school authorities allowing students to grow beards.

Dress Code for Girls

- Girls are required to wear a plain black scarf/hijab and an Abaya (long dress) while they are in the Madrasah premises. A plain black colour Abaya is recommended.
- All clothing must be loose and not tight-fitting.
- Covering hair with a head scarf is compulsory while attending the Madrassa.
- Three-quarter pants, Jeans, skirts and T-shirts are not allowed.
- Make-up is not allowed during Madrasah hour, e.g. Nail polish, Lipstick, etc.

4.5. Progress and Exams

- All students must sit and pass all exams set by the Madrasah to move to the next Grade of the program.
- It is unacceptable that a student misses an exam due to an overseas trip, sports, camp, tuition or any other extracurricular activity.
- See the “**Important Dates**” section for exam dates.

4.6. Contacting Madrasah and Parent-Teacher Meetings

- Parents-teacher meetings are typically held at the end of the year to discuss the child's progress.
- Meeting dates will be communicated well in advance.
- Parents/guardians must attend the meeting. Parents/guardians are also encouraged to communicate with the teacher or Madrasah Management about their children at any time during the year.
- Parents/guardians can also file any complaints/issues directly with the teacher or the Madrasah's administration.

4.7. Withdrawal from Madrasah

We suggest parents/guardians think seriously before withdrawing their child/ren from Madrasah without a valid reason. If you wish to withdraw your child from Madrasah at any time, please provide the Madrasah with two weeks' notice before withdrawal. Please contact Madrasah directly to avoid any confusion or misunderstanding.

4.8. Pick & Drop and Parking

Using the Parking Area and the Driveway

- Madrasah is in a commercial building area with no on-site parking during working hours except on Sundays. We kindly request that parents and guardians refrain from parking their vehicles on the building premises during working hours on any day except Sundays.
- Vehicles can be driven into the driveway and the building's parking area for student pickup and drop-off. However, If Parents and Guardians wish to visit the Madrasah or wait in the car, there is plenty of parking on the main Manukau Road and surrounding streets.

Pick and Drop Instructions

- Parents are responsible for ensuring the safety of their children at drop-off and pickup. Parents must ensure that students have safely entered the Madrasah premises and are received by a teacher before leaving.
- Students are kept indoors until their pickup time. Students under 12 years of age are not permitted to leave the premises without a parent or guardian.
- If a student needs an early pickup, the teacher will attempt to contact the parents or guardians to arrange it.

Note:

1. All rules, regulations, and policy guidelines are subject to Madrasah Rahmaniyyah.
2. Please contact the Madrasah administration for clarification, suggestions and reservations.

5. Fee Structure

5.1. Term-Wise Fee Structure

	Fee Structure (3-month term)	
	Weekend Programs <i>(all programs)</i>	Weekday Programs <i>(all programs)</i>
Single student	\$180 per term	\$255 per term
Two siblings	\$330 per term	\$480 per term
Three siblings	\$450 per term	\$675 per term
More than three siblings	\$150 per term per sibling	\$225 per term per sibling
enrolment fee	\$100 per student per year for general management, administration and exams	

Note:

1. The sibling's fee structure only applies to real siblings (brothers and sisters) and does not apply to relatives and cousins
2. Parents and guardians are responsible for arranging for the Qaida and curriculum books prescribed in the curriculum. Madrasah may charge a fee to provide the curriculum books and additional stationery.

5.2. Bank Details & Other Important Fee-Related Information

The Bank Details for Payments

Please use the following details for both annual and term fee payments

Account Name: Darul Eiman Epsom Islamic Trust

Account Number: 06-0222-0936939-00

Swift Code: ANZBNZ22

Address: ANZ Westfield Newmarket, 306 Broadway, Auckland 1023

Mode of Payment: Fees MUST BE PAID BY **DIRECT DEBIT at the beginning of every term.**
NO OTHER method of fee payment is accepted.

Please make sure to add:

“Madrasah Fee” in particulars of deposit
“Student’s name” in the Reference section

Necessary Instruction Regarding Fee Payments and Deposits

- Please set up a DIRECT DEBIT to pay the fee at the beginning of every term and the first fee upon confirmation of admission. No other method of fee payment is accepted.
- The fee must be paid in advance at the beginning of every term. Students joining the program mid-term will be advised to pay the fee as soon as possible, taking into account the remaining duration of the term.
- If the Direct Debit to collect the term fee is dishonoured on two or more attempts, the student's admission to the Madrasah may be suspended. For fee payment hardship, Parents and guardians are advised to contact the administration.
- Term fees do not include the cost of Stationery and books. Additional annual charges, such as stationery and Qaida, may be invoiced as needed.
- Lack of attendance and long-term leave/holidays will not result in a reduction of the standard Madrasah fees.
- Fees might be subject to change in future.

6. Donations

Alhamdulillah, by the grace and mercy of Allah Ta'ala, Madrasah Rahmaniyyah has been set up under "**Darul Eiman Epsom Trust**"

Any donation throughout the year will be greatly appreciated, whether it supports the operation of Madrasah Rahmaniyyah, covers ongoing costs, or provides extra resources.

Please donate generously (whatever amount) within your means using the details on this page, both for **individual payments** and setting up a **DIRECT DEBIT**.

Please add "Donation" to the **Reference** section when making payments.

Darul Eiman Epsom Trust can provide a tax receipt for all your generous donations.



7. Important Dates - 1446-1447 (2025)

The term dates of Madrasah Rahmaniyyah are aligned with the calendar year, taking into account New Zealand school terms, weekends and holidays. The dates below apply to all weekend programs currently offered by the Madrasah.

Orientation & New Enrolments	
Weekend Program	Open all year in 2025
Weekdays program	To be confirmed soon, Inshallah

Academic Terms	Term Dates	Madrasah Exams	Parent-Teacher Meeting
Term II	03 May – 29 June	December 2025: The final date will be confirmed two weeks before the exams.	December 2025: Final date to be confirmed two weeks before the meeting
Term III	05 July – 28 September		
Term IV	04 October – 21 December		

Note:

- Dates in the tables are subject to change. Reminders for all the above events, public and Islamic holidays, as well as any schedule changes, will be communicated to parents and guardians via message in advance.
- The Annual Jalsa and Prize Distribution event will be held at the end of the year, Inshallah.** The date will be announced and communicated to all parents and guardians at least two weeks before this event.

Madrasah will be closed on the following Public and Islamic holidays:

Public Holidays

Occasion	Date
Public Holiday	Monday, 2nd June 2025
Public Holiday	Monday, 20th June 2025
Teachers Meeting Holiday	1st September, 2025
Public Holiday	Monday, 27th October 2025
End of Year Holidays	15th December to 5th January, 2026

Islamic Holidays

Occasion	Date
Ramadan & Eid-ul-Fitr break	25 th Mar – 2 nd April 2025
Eid-ul-Adah break	6 th - 8 th May, 2025
*10 th Muharram (16 th or 17 th July)	*Dates are dependent on moon sighting
*12 th Rabi-ul-Awal (17 th Sep)	

8. Our Future Roadmap (Inshallah)



9. Madrasah Team

Committee Members

Name	Designation	Contact
Dr. Aneesur Rahman	President	anees@daeie.org
Shahzad Awan	Secretary	shahzad@daeie.org
Salman Hashmi	Treasurer	salman@daeie.org
Shahzad Ali	Trustee Member & Madrasah Administrator	epsom.islamiclearningacademy@gmail.com

Teachers

Hafiz Abdur Rauf

Hafiz Zubair

Hafiz Muhammad Muzzammil

Advisors

Mufti Irshad

Mufti Talha

Mufti Ashfaq

Moulana Mohammad Patel

Moulana Khaleel

